



NAVFIT98A

Frequently Asked Questions

For

Version 2.2.0.33 Patch 2

AUGUST 13, 2026

UNCLASSIFIED

NAVFIT98A v33 Program Frequently Asked Questions

DOCUMENT CHANGE HISTORY

Version	Date	Drafted by	Change Type	Change Description
1.0	08/06/2026	Kenneth Tillman	Initial Document.	New Software Version.
1.1	08/13/2026	Kenneth Tillman	AFT Update	Added comment documenting issue with AutoSummary and how it affects the Promotion Recommendation Summary

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1. How do I get NAVFIT98A?

Answer:

NAVFIT98A can be accessed or received from several locations; but the installation packages should only be downloaded by system administrators of systems that are not part of NMCI or Nautilus networks to make NAVFIT98A available to Navy users.

- If on NMCI, “Software Center” will have the original release version available (until it is updated after the first of the Fiscal year) for installation to a government provided computer in near future, estimate NLT 30 September 2026. Until then, NVD remains the option for NMCI users – see question on how to get the software on an NMCI Computer. See known problems about this version.
- If on Nautilus, “Company Portal” has the current version.
- If on NMCI or Nautilus, the current software can be accessed from Navy Virtual Desktop (NVD) via Remote Desktop Client (RDC) – see the question on how to access NAVFIT98A from NVD.
- If on the CANES, SUBLAN, COMPOSE, DDG, or LCS network, the software will need to be downloaded and installed by command IT professional with appropriate administrative permissions. Command IT professionals will be able to download the installation files from My Navy Portal (NMP) or From Sailor. Ships that are unable to access the MNP installation files shall work with their ISIC or TYCOM to acquire the files. Refer to TYCOM directives for authorization to install the software.
- If on the USMC Network, the software should be available on their version of Software Center.
- If on the USAF Network, the software is listed on the Air Force EPL as authorized for use pending approval by the local base/installation ISSM for installation on Air Force computers.
- If on any other network, the software will need to be downloaded and installed by command IT professional with appropriate administrative permissions. Command IT professionals will be able to download the installation files from My Navy Portal (NMP).

2. How do I download the NAVFIT98A Program onto my personal computer?

Answer:

- NAVFIT98A is not recommended to be downloaded to a Personal Computer
- Although NAVFIT98A v30 was made available on MyNavyHr, Cyber Security concerns have prevented the software from being hosted there.
- Also, NAVY leadership is not willing to accept the risk of SSN's being compromised on a Personally Owned computer.
- Navy has made available the NVD server for personnel to access the software

3. How do I download the NAVFIT98A Program on my Nautilus computer?

Answer:

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- For Nautilus Endpoint Device users, NAVFIT98A can be downloaded/installed from the Company Portal.

4. How do I download the NAVFIT98A Program on my NMCI computer?

Answer:

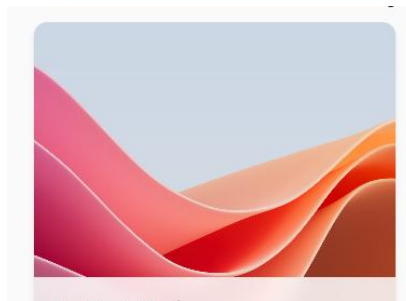
- For NMCI users, NAVFIT98A can be downloaded/installed from Software Center.

5. How do I access NAVFIT98A through NVD?

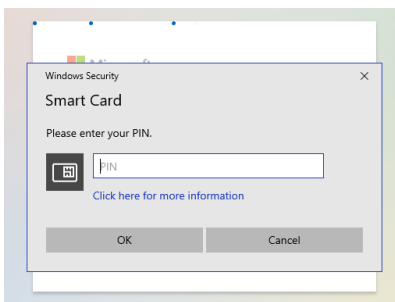
Answer:

For NMCI users, NAVFIT98A is accessible via Navy Virtual Desktop (NVD). To access NVD on an NMCI machine, complete the following steps:

- Enter Windows app in the Windows search box.
 - If not there, Navigate to Software Center and Install
 - Enter “Software Center”
 - Click “Open”
 - Search for “Windows App” and Install
 - Once installed open the application
 - Click on the East NVDesktop or West NVDesktop



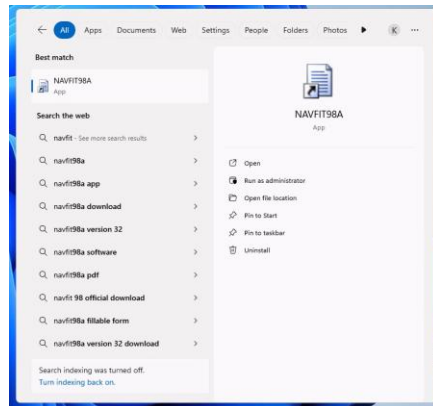
- Login to NVD using Flankspeed credentials (us.navy.mil)



- Click the on the SEARCH block at the bottom of the screen to get the APP icons and click on the NAVFIT98A icon:

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- IF NAVFIT98A is not listed -- type NAVFIT in the search block at the bottom of the screen and click Open



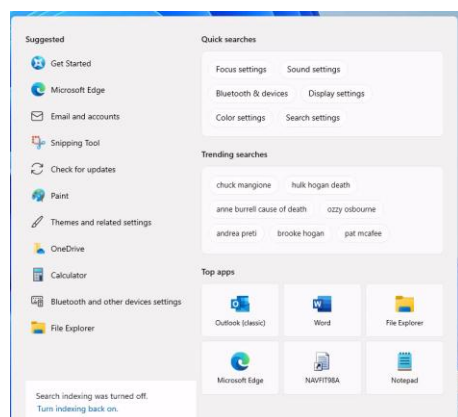
- Databases should be accessed/saved to the One Drive
- Create and draft performance evaluation IAW 1610.
- Reports can be printed as “.pdf” files, which can be emailed (following security mitigation issues) to computers with attached printers for hard copy signature.

6. How do I get access to the NAVFIT98A Program on a Government provided computer without downloading the software?

Answer:

- If a member needs a Nautilus Virtual Desktop (NVD) account, they should contact their ECH II Contract Technical Representative (CTR) for a FsAST operator to request a NVD account for that member. Once the account is assigned, the member receives an email from Nautilus/NVD with instructions on how to access the NVD account.
- If you do not know who your ECH II CTR is, please see the CTR lookup information on the NMCI Information Resource portal at: https://flankspeed.sharepoint-mil.us.mcas-gov.us/sites/NAVWAR_NMCI_Homeport/NMCI_Info/SitePages/CTRResources/CTRContact.aspx
- See the question about how to access the software through NVD

7. How do I download the NAVFIT98A Program on Non-NMCI, USMC, USA, USAF or other



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Government provided computers?

Answer:

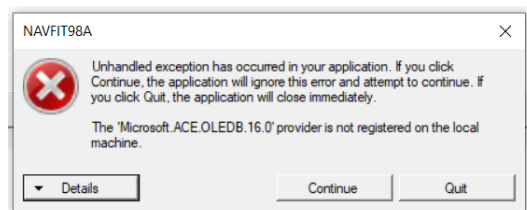
- NAVFIT98A installation packages should only be downloaded by system administrators of systems that are not part of NMCI or Nautilus networks to make NAVFIT98A available to Navy users. System administrators can obtain the installation files from My Navy Portal (MNP).
- The USMC is or has deployed to their MCEN server
- The AirForce is or has deployed to their AFNET server
- DHA is or has Deployed to their Health network server
- The installation software will be housed on My Navy Portal for download; the Documentation will be house on the My Navy HR /Career Management web site.
- If approved as a hosting site, the installation software can be retrieved from SAILOR.

8. Which copy of the Installation package should I install?

Answer:

- For manual installations, the 32bit copy of NAVFIT98A should only be installed on systems with Office 2016 or lower and the 64bit copy of NAVFIT98A should only be installed on systems with Office 2019 or higher.
- For computers running Windows 7, Contact the MyNavy Career Center at (833) 833-6622 or via e-mail at askmncc@navy.mil.

9. Right after installing the software, I get the following error:



Answer 1:

- Open the Control Panel by searching for it in the Start menu.
- In the top-right corner, select Category View, then sort it by Small or Large Icons.
- Click on Configuration Manager.
- In the Configuration Manager Properties box, go to the Actions tab.
- Click on each action listed and then select Run Now to refresh the system.
- Navigate to the Configurations tab, then select Refresh and Evaluate.
- Wait up to 24 hours, then test NAVFIT98A to determine if the issue persists.

Answer 2 – If answer 1 doesn't correct the problem:

- Close all Office products
- Open the Windows Start Menu
- Click on Windows Powershell

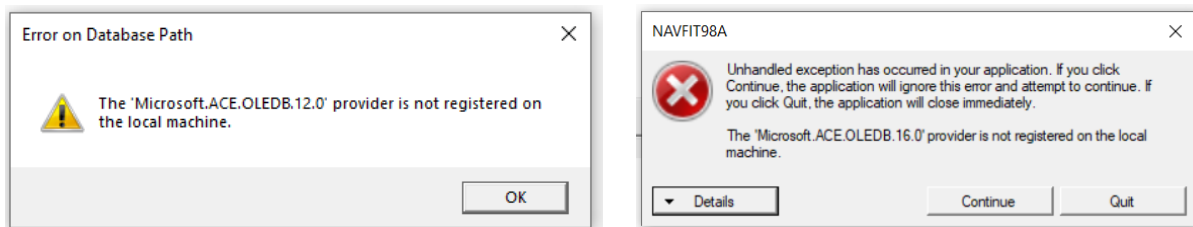
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- Right Mouse over "Windows PowerShell system" option
- Mouse over More, then click "Run as administrator"
- Paste this to the command line: start-process "C:\Program Files\Microsoft Office 15\Clientx64\Officeclicktorun.exe" -ArgumentList "scenario=repair system=x64 culture=en-us repairtype=quickrepair displaylevel=false" -wait -PassThru
- Wait several minutes then enter "exit".
- Reboot the system.

Answer 3 – If answer 2 doesn't correct the problem:

- Contact the MyNavy Career Center at (833) 833-6622 or via e-mail at askmncc@navy.mil.

10. Right after installing the software, I get the following error:



Answer 1:

- Verify what version of Office you are using. You may have installed the wrong bit-ness copy of NAVFIT98A
- 32 Bit NAVFIT98A for Office 2016 and 64Bit NAVFIT98A for Office 2019 and above

Answer 2: If the error changes.

- If the popup message changed from OLEDB.12.0 to OLEDB.16.0, see the question about what to do when receiving that message.

Answer 3 – If answer 1 and 2 doesn't correct the problem:

- Contact the MyNavy Career Center at (833) 833-6622 or via e-mail at askmncc@navy.mil.

11. When I install the software or run the software, a popup box shows that says ".Net Framework v4.8.1 is needed".

Answer 1:

- If you are running Windows 7, a Windows 7 compatible installation package can be requested via the MyNavy Career Center (MNCC) help desk at 1-833-330-MNCC.

Answer 2:

- Cancel the installation or exit from the program
- This will generally occur on older shipboard and SUBLAN systems.
- In the directory where the files were downloaded from DoD Safe, find the file "NDP48-x86-x64-ALIOS-ENU.exe" and run it as Administrator
- Reboot the computer

Answer 3:

- Cancel the installation or exit from the program
- Download the .net Framework v4.8.1 installation package

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- Unzip the downloaded file and find the file “NDP48-x86-x64-AllOS-ENU.exe”. run it as Administrator
- Reboot the computer

Answer 4 – when all else fails:

- Contact the MyNavy Career Center at (833) 833-6622 or via e-mail at askmncc@navy.mil.

12. Can I use an existing Database with this Version

Answer: No

- If the database was created with a previous version of NAVFIT98A, it may not be used with this version. However, this version has a module that will convert all older databases to a new format that is compatible with this version. (there is no need to cycle through the Version changes, this module works with ALL previous versions).
- The instructions to convert the database is on the NAVFIT98A menu under “Help/How to...”

13. Why does the printed copy and NAVFIT98A program summary group average differ?

Answer:

- The calculations on the summary group average are being done in 2 places, once when the evaluation is created or changed and the second when printed. Make a change to one of the traits on the input screen to force the calculation to activate, save the information and then print the report. This should give the same information on the printed report.
- IF the summary group average is printing 0.00, but has a different value on the screen for the Evaluation, your NAVFIT98A is out-of-date and has been superseded by a newer version.

14. When I print the summary letter, I get an error “a folder must have a unique pay grade to generate a summary letter”. What is the problem?

Answer:

- The user has created multiple pay grades (block 2 of the Forms) in the same folder. The user should create all the reports within a Folder to have the same Grade and this will correct the problem.

15. The NAVFIT98A program windows are blank and the buttons are disabling on the main menu. How do I get the reports to show and the buttons on the main menu to enable?

Answer 1:

- From the menu click “File” then “Create Database”
- The NAVFIT98A Create database prompt should appear
- Pick a location for the database and enter a name for the Database
- Click “Save”
- The ROOT folder and the buttons should appear.

Answer 2:

- From the menu click “File” then “Open Database”
- The NAVFIT98A Open database prompt should appear

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- Find the location where the database is stored and select it
- Click “Open”
- The folders, associated reports, and the buttons should appear.

16. How do I consolidate the reports into one folder?

Answer:

- A User can copy data from one folder to another by using the IMPORT Data function.
- Select the Folder (grouping) that the data needs to be copied to and press the Import Data Function
- A dialog box displays a list of database files to import from, select the same database that is currently open.
- An Import folder dialog box displays the Folder Structure of the database showing.
- Select the folder to import will create a sub-folder in the database being imported into. Select just the Reports and they will all be put in the identified folder in the database being imported into.
- This does not move the reports so a copy of the reports are still in the original folder; they probably should be deleted from the original folder to avoid confusion.

17. What are the correct procedures when creating Fitness and Evaluation reports?

Answer:

- Select the Root Folder
- “Click “Create Folder” from the main menu
- Assign profile name
- Click “save”
- Select newly created Folder
- Click “Create FitRep” or “Create Chief Eval” or “Create Eval”

18. Cannot enter data in block 43 or 46. What is the problem?

Answer:

- The Auto Summary check box is checked
- Click “Edit Folder”
- Click the “Option Tab”
- Unchecked “Auto Summary”

19. How do I import or export a report with NAVFIT98A program?

Answer:

- Refer to the NAVFIT98A v33 user guide manual located on the MyNavyHr Career Management webpage (until it becomes available, the v30 guide can be used in the meantime)

20. How can I find out what version of NAVFIT98A that I am using?

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Answer:

- Open the NAVFIT98A program
- Click on “Help” from the toolbar, then click “About NAVFIT98”; the version number and Build date will be displayed

21. My report was listed as “True”. Why does it now it says “False”?

Answer:

- Every time the SAVE button is pressed, the report is changed to False, even if no changes are made.
- After saving, changes must be validated (click “Validate Report”) for the report to be identified again as “True”.

22. When I run the “Validate Folder” option, why do none of the reports show “TRUE”?

Answer

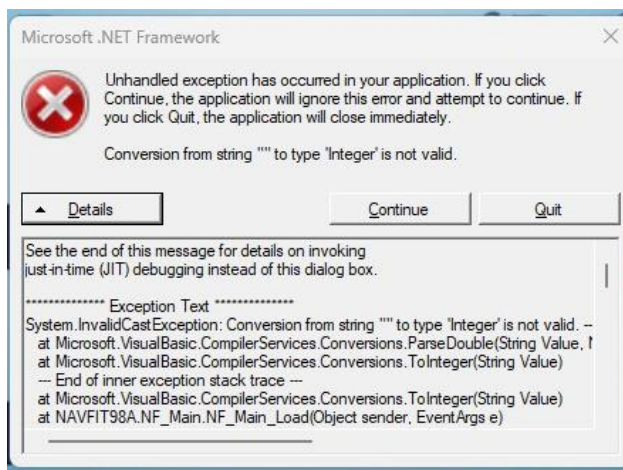
- The Validate Folder option only checks for differences between reports within a grouping.
- The Validate Report function must be run on the individual report in order for it to be identified as “True”,

23. I can’t get NAVFIT98A v33 on my computer; What do I do?

Answer

- Blank fillable forms can be found on MyNavyHr:
<https://www.mynavyhr.navy.mil/Career-Management/Performance-Evaluation/Software-Forms/>
- This is an option for Navy Personnel struggling to get the NAVFIT98A software loaded on their computer until the software can be loaded.
- This is an option for Navy Personnel stationed anywhere that NAVFIT98A is either not approved or not accessible (Currently only the DLA and NATO systems do not have NAVFIT98 available).

24. Right after installing NAVFIT98A v33 Patch 2, why did I get this error when Opening the software?



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Answer

This occurs because a database was still open when the previous version was uninstalled and the new version installed. The settings from the previous version still exist on the system and the new version of NAVFIT can't find the database that was open.

- Press Continue
- Select File/Exit
- Open NAVFIT98A v33 again
- The error should not occur again.
- If the error persists:
 - Press Continue
 - Select File / Create Database
 - Follow the directions for creating a database
 - Select File / Exit
 - Open NAVFIT98A v33 Again
 - The error should not occur again

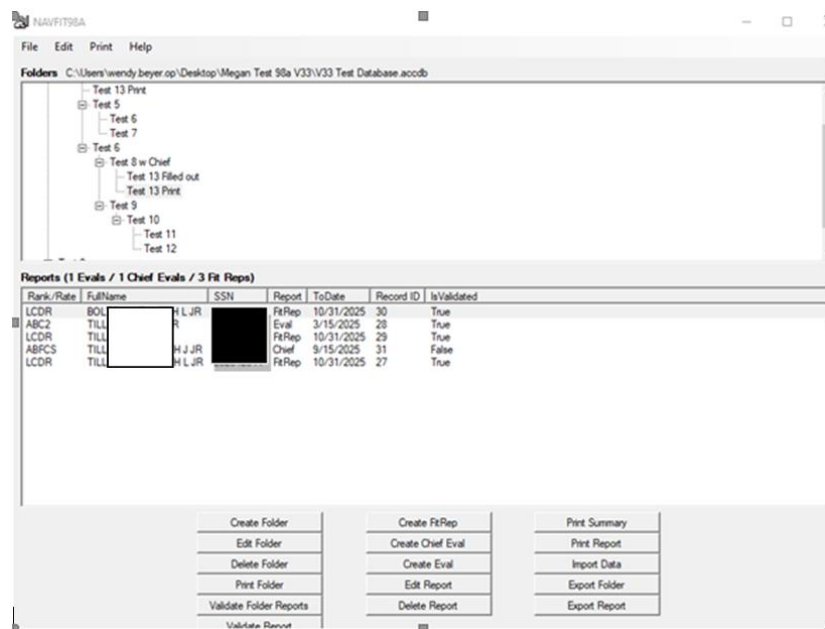
25. Are there any Known issues with NAVFIT98A V33?

Answer:

These are the known issues with NAVFIT98A v33:

Note: some of these issues were authorized to be corrected in production. If this error is still occurring, you may have an older copy of V33. Check with My Navy Hr Help Desk (MNCC) to find out the correct build number and date (listed in the Help/Help NAVFIT98A about in NAVFIT98)

- IsValidated field not updating after Report Validation
 - After selecting a report on the main page and pressing the Validate Report button, the IsValidated field on the screen will not change values; this one is on the list for v34 correction (Note: the PII data displayed is not real)



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- The data was changed, it just didn't get repopulated on the screen
- Click on another folder header and then back on the folder header with the attached Reports; the IsValidated column will be updated.

26. Will this software work on a Shared Computer?

Answer:

- Yes.
- As a standalone application NAVFIT98A is available to anyone logged into the computer it is installed on.
- The database being used to store the evaluations is kept in the individual user's Remote Profile
- For NVD, NAVFIT98A is installed on the server so that when a user logs into NVD, their Virtual Desktop contains a copy of the software.
- In the case of accessing through NVD, the Database will be on the individual user's One Drive.

27. Will this software work with a Shared Database?

Answer:

- No.
- This software uses Microsoft Access as its Database Management System (DBMS), which is a single user application.
- The database can be housed in a shared location, but only one person can have it OPEN at any given time.

28. Is NAVFIT98A compatible with Windows 7?

Answer:

- No
- However, a Windows 7 compatible installation package can be requested via the MyNavy Career Center (MNCC) help desk at 1-833-330-MNCC.

29. I downloaded the software, and Windows Defender is reporting a Virus/Malware detection

Answer:

- On some platforms, the download of NAVFIT98 v33 may trigger a Microsoft Defender Antivirus (MDAV) alert. These alerts have been categorized by Media Malware Analysis (MMA) as benign. NCDOD Current Operations (CTG 1020.1) attests that it is safe for NAVFIT98 v33 to be available to the Navy.
- Run a Virus Scan on the specific file that MDAV alerted to and if nothing is found, resume the installation. Contact the MNCC if a second (different) alert is reported.

30. Why does block 33-39 change to NOB when I check block 16(NO)?

Answer

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- This functionality was introduced in V31 because the validation in V30 said that block 33-39 had to be marked NOB if Block 16 was NOB
- It didn't make sense to force the user to do something that could be automated even if it seemingly contradicts the Eval Manual/Navy Policy.

31. Why does the EP/MP numbers fail validation on a large grouping of Reports?

Answer

- On a large group (170 evals) the validation tool's math is off.
 - Reported by a User: I get a failed validation saying the EP/MP numbers are not accurate. 170 E6 evals should be 34 EP, 68 MP, 68 P, 20% EP, 40% MP and 60% EP+MP combined. That is how we have the group marked on the reports, however the validation tool says that we are wrong. This fails validation.
- Possibly the numbers are off because the GRADES (block 2) between these records are different. The requirement to include the Grade within the grouping was Identified in March 2025

32. Why do some real Legitimate Warfare devices fail validation?

Answer

- The input screens and 99 percent of the validations on the E1-E6 Evaluations and W1-O10 FitReps were not changed for this update.
- User reported:
"Many real / legitimate warfare devices are not recognized by the validation tool. I checked all the warfare devices / abbreviations I could find in the Navy Uniform Regulations. These ones FAIL validation and give "not validated" on the printed eval: SWCC, IW (E1-E6 & W2-O6 reports only), MCD, IUSS, EWS (used to be EOD). The biggest deal from this list I would say is IW on the E1-E6 and W2-O6 reports, and the SWCC one on all reports. SWCC is the major qual for the SB rating and IW is a major qual for many officers and enlisted." NOTE: This has been corrected for this Build
- The original warfare devices were hard coded in the software, and the validations were not enforced beyond reporting that the device was invalid.
- Requirements need to be changed to identify the valid values and the occasions when they should be validated.

33. Why does the Validate Report function give different results from the Validate Folder Reports function?

Answer

- The "Validate Report" function gives different results than the "Validate Folder Reports" function. I saw this when validating a folder of E8 evals, one report had "IW" in block 3 as a warfare designator. The "Validate Report" function gave a successful validation. The "Validate Folder Reports" function gave a failure for "invalid warfare designator "IW".

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- The Validate Report and Validate Folder modules should give different results as they validate different aspects of the Evaluation Program, however, the IW validation on the Validate Folder module could have been missed when IW was introduced as a valid value.

34. Why does the IsValidated column not change on the Main screen when the report is validated?

Answer

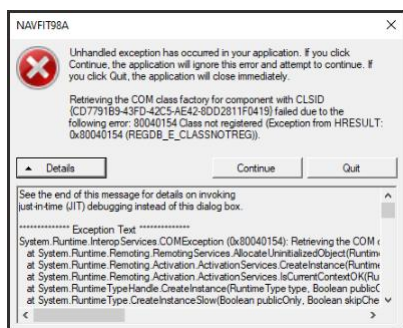
- See Known Issues section

35. Why does an error occur when closing and opening a report after a failed validation?

Answer

- Not every time, but sometimes, reports that contain a validation failure item (like when the warfare designators fail), once saved, closed, and reopened, an unhandled exception error is thrown.
- Remove or change the failed info and this error goes away.
- Issues like this should be reported to Pers-32 for inclusion in the next version number software updates; this error is sporadic and dependent upon the system configuration and date being used.

36. Why am I getting this error:



Answer

- This generally occurs when the wrong bit version of NAVFIT98 is installed
- See the Installation Instructions to determine which bit version of NAVFIT98 should have been installed.

37. How do I print from NVD?

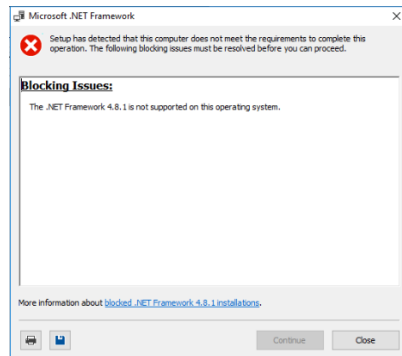
Answer

- Users can print to a .PDF file, save to their OneDrive, and then:
 - Access their OneDrive from an NMCI device and print the .PDF file
 - Send the .PDF via encrypted email from NVD Outlook to someone on a CAC secured Government Computer that can print the .PDF file
 - Send the .PDF or

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- Users can send the NAVFIT98A Access Databases via DOD SAFE to someone on the NMCI side to print the report from NAVFIT98A

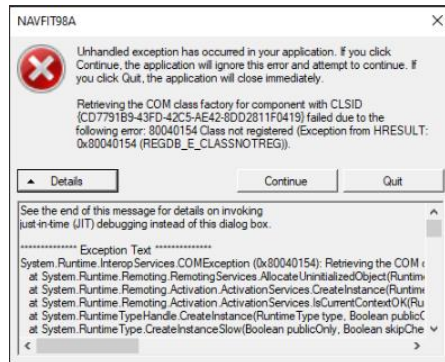
38. What do I do when I get this error?



Answer

- This occurs on Windows7 computers, contact the MyNavy Career Center (MNCC) help desk at 1-833-330-MNCC and ask for a Windows7 compatible version of NAVFIT98A.
- This could occur on Windows 10 systems that are not using the latest build; contact the MyNavy Career Center (MNCC) help desk at 1-833-330-MNCC and report the Window Version and Build number.

39. Why am I getting this error?



Answer

- This occurs when the wrong Bit version of NAVFIT98A is installed.

40. Why is the information in the Comment block less than what I entered?

The large text blocks on the Folder (Template) data input screen should not be used as a template for the Reports generated under that folder. This data does not apply to EVERY report within a folder, and the programming truncates the data incorrectly. With v34, these fields will disappear and the problem won't exist anymore.

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41. Why are the Promotion Recommendation Summary numbers different within a Folder grouping?

Answer

The AutoSummary On check box on the Folder/Template screen (Option Tab) is turned off. DoubleClick the Folder header, then select the Options tab and click on the checkbox to turn it on; Click the save Button. Next Edit any one of the Reports in the grouping and select File/Save [evaluation] to save the new summary numbers (no changes are necessary). That should update the Summary numbers on every report in the grouping.

42. Summary:

Navy shore users with NMCI assets will be able to download and install NAVFIT98A v33 from the Office 365 Software Center. Navy shore users with Nautilus assets will be able to download and install NAVFIT98A v33 from the Company Portal. Navy Reserve and on personnel not on Navy Networks can access the software through Windows APP connected to NVD (Naval Virtual Device). Surface units should contact their IT support people to download and install from Sailor or My Navy Portal. Joint or other service commands have been provided with instructions on how to download or access using their service-specific IT platforms. Users should contact the MyNavy Career Center (MNCC) help desk at 1-833-330-MNCC for any issues encountered during the installation or operation of the software. If the helpdesk(s) can't resolve the issue it will be routed for higher-level support.